

## Belleville Baseball Umpire Guidelines

### Booking Games

- ✓ Umpires will communicate their desired games by returning the filled in Excel document you received by emailing [bababucs@live.ca](mailto:bababucs@live.ca). This does not guarantee you will be booked (as someone else may have requested the same booking), so check the updated schedule online. You will also need to check whether you have a plate or base assignment. All umpires are expected to be able to do base and plate assignments, and as such will be assigned by Belleville Baseball.
- ✓ Belleville baseball will update the schedule online on the website [www.bellevillebaseball.com](http://www.bellevillebaseball.com) you can see which games you are booked for.

### Expectations of Umpires

- ✓ The scheduled umpires should report to their designated field 10-15 minutes early, with all required equipment. The home plate umpire will conduct a coaches meeting 5 minutes prior to the first pitch, with a coach for each team present. Any questions will be answered and all field ground rules will be discussed such as any holes in the fences, what is in play and out of play. The start time, based on the first pitch, will be determined by the umpire asking the home team for the official time of the first pitch. The umpire will announce the start time so that both teams are aware. Only the device that was used to determine the official start time may be used to determine the time limit of the game.
- ✓ Be respectful of the players and spectators. If you encounter problems while you are umpiring, stay calm and attempt to deal with the situation. It is your discretion as an umpire how to proceed with in game warnings and ejections. Contact Belleville Baseball after the game if there is a big issue. Remember not to engage with comments from the crowd.
- ✓ Be familiar with QBL rules of play for the division you are umpiring.
- ✓ If you are unable to do a game which you have booked, you must notify Belleville Baseball 48 hours in advance via phone or text (613-743-2722) or email ([bababucs@live.ca](mailto:bababucs@live.ca))
- ✓ If you do not show up for a booked game you will be fined one game's pay.
- ✓ It is your responsibility to check the master schedule on the website for when you are booked.
- ✓ **Send your mailing address and phone contact information (preferably a cell # that can be texted) to [bababucs@live.ca](mailto:bababucs@live.ca)**

### Expectations of Belleville Baseball

- ✓ Pay umpires once monthly by cheque (pay is \$32.50 for mosquito and peewee games and \$47.50 for bantam and midget games; no mileage). Pay periods will end on June 10, July 15, and August 12.
- ✓ Book umpires and update the online schedule.
- ✓ Notify umpires of cancellations via email and/or text with as much notice as possible when it is weather-related or 24 hours in advance for other circumstances.
- ✓ Support umpires as we are able.
- ✓ Communicate to coaches the expectations of Belleville Baseball regarding respect of umpires.